

PARUL UNIVERSITY

R/Notification-10/Examination/2015-16

Office of the Registrar
January 27, 2016

NOTIFICATION

Sub: Rechecking of Evaluated Answer Papers

A provision is made in the scheme of examinations conducted by the University wherein a student, who believes that he/she should have obtained more marks than what is awarded to him/her in the End Semester Examination may apply for rechecking the evaluated answer paper in the subject of his/her choice. The rechecking shall be done following the procedure mentioned below:

- i) The student should make an application to the principal of the concern college mentioning the subject in which rechecking has to be done within one week of the announcement of the results on the website of the University.
- ii) A fee of Rs. 250/- shall be paid by the student for each subject in which rechecking is desired.
- iii) The principal shall forward the application to the Controller of Examinations.
- iv) The Controller of Examinations shall arrange to get the rechecking done by a person nominated by the Provost.
- v) The rechecking will cover the following:
 - a. Whether all the answers to questions are evaluated or not.
 - b. Whether all the pages on which answers are written have been checked or not.
 - c. Whether the marks scored for all the answered questions have been considered for totaling or not by the evaluator.
 - d. Whether the totaling is correct.
- vi) The rechecking by the designated person shall be done in the Central Assessment Center.
- vii) The applicant shall not be allowed at the place of rechecking.
- viii) If, as a result of rechecking, there are differences in the marks obtained by the applicant, the matter shall be reported to the COE who will in turn report the matter to the Provost. After approval by the Provost, the COE shall arrange to alter the awarded marks to the applicant.

- ix) In case, the rechecking shows that no alteration is required in the marks to the applicant, the same shall be informed to the Principal of the concerned college by the COE who in turn shall inform the applicant accordingly.
- x) In all matters concerning rechecking of the evaluated answer sheets, the decision of the Provost shall be final and binding on all concerned.

By order,


Registrar

To,

1. The Principals of the Colleges with a request to give wide publicity among the students.
2. Controller of Examinations.
3. Head, Accounts section

cc :

Deans of Faculties

Submitted to :

1. The President
2. The Vice President
3. The Provost